SCHOOL OF HUMAN ENVIRONMENTAL SCIENCES

OVERRIDE/REGISTRATION FORM

Instructions: This form is to be completed by the student requesting an override. The student will complete the top and questions 1-6, then **send this form to the instructor of the course for signature.**

Please do not submit this form if you have a course conflict or any drop/add holds on your account. These issues need to be resolved before submitting the form. If this course will put you over 18 hours, you need pre-approval *from your Dean's Office prior to submitting this form.*

_____   _____   _____   _____
Student Name   Student ID   Student UARK Email   Date

1. Are you in an online program?   Yes   No

2. Course Prefix: AMPD   HDFS   HESC   HOSP   NUTR

3. Semester (ex. Su 24) _____   Course Number_____   Section Number_____

4. UAConnect Class Number: _____

5. Did you check to ensure prerequisites for this class have been met?   Yes   No

    5a. If prerequisites are not met, please indicate which prerequisites are missing:

    _____

6. Reason for override. Check all that apply. *Required*
        Class Closed   Instructor Permission   Co/Pre/Dual Requisite

        Class Time Conflict   Section Swap _____
                                                   UAConnect Class number swapping from

Instructor Signature: _____

....

This section is to be completed by the area coordinator:

Student UAConnect Enrollment Date: _____ *Required during early registration only*
Student UAConnect Enrollment Time: _____ *Required during early registration only*

Area Coordinator Signature: _____

The area coordinator will send the completed and signed form to hesc@uark.edu

This form is up to date as of April 9, 2024.