School of Human Environmental Sciences
Override Form

Instructions: This form is to be filled out by the student requesting an override. The student will fill out questions 1-10 and then send this form to the instructor of the course for signature.

Please do not submit this form if you have a course conflict or any drop/add holds on your account. These issues need to be resolved before submitting the form. If this course will put you over 18 hours, you need pre-approval from your Dean’s Office prior to submitting this form.

1. Student Name (print): _________________________________________

2. Student ID: _____________________________

3. Student Email: ____________________________

4. Are you in an online program? Required
   ☐ Yes
   ☐ No

5. Course Prefix (please check) Required
   ☐ AMPD
   ☐ HDFS
   ☐ HESC
   ☐ HOSP
   ☐ NUTR

6. Course Number: ____________ Section Number: _____________

7. Course UAConnect Class Number: ____________

8. Did you check to ensure prerequisites for this class have been met? Required
   ☐ Yes
   ☐ No

9. If prerequisites are not met, please indicate which prerequisites are missing:
   __________________________________________________________________________

10. Reason for override. Required
    ☐ Class Closed
    ☐ Instructor Permission
    ☐ Co/Pre/Dual Requisite
    ☐ Class Time Conflict

   Instructor Signature: ____________________________________________

This section is to be completed by the area coordinator:

Student UAConnect Enrollment Date: ________________
Student UAConnect Enrollment Time: ________________

Area Coordinator Signature: ___________________________

The area coordinator will send the completed and signed form to hesc@uark.edu

This form is up to date as of January 22, 2024.