SCHOOL OF HUMAN ENVIRONMENTAL SCIENCES

OVERRIDE/REGISTRATION FORM

Instructions: This form is to be filled out by the student requesting an override. Once completed, **send this form to the instructor of the course for signature.**

Please do not submit this form if you have a course conflict or any drop/add holds on your account. These issues need to be resolved before submitting the form. If this course will put you over 18 hours, you need pre-approval from your Dean's Office prior to submitting this form.

Student Information

_____   _____   _____   _____
Student Name   Student ID   Student UARK Email   Date

Are you in an online program?   Yes   No

Course information

Semester (ex. Fa 24) _____   Prefix _____

Course No. _____   Section No. _____

Class No. _____

Have prerequisites been met?   Yes   No

If prerequisites are not met, please indicate which prerequisites are missing:

_____

Reason for override. Check all that apply. *Required*

          Class Closed   Instructor Permission   Co/Pre/Dual Requisite

          Class Time Conflict   Section Swap _____
                                                                         UAConnect class number swapping from

Instructor Signature: _____

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This section is to be completed by the area coordinator:

Student UAConnect Enrollment Date: _____ *Required during early registration only*

Student UAConnect Enrollment Time: _____ *Required during early registration only*

Area Coordinator Signature: _____

The area coordinator will send the completed and signed form to hesc@uark.edu

This form is up to date as of June 11, 2024.